

MYSAPA 3.72/3 – New in this Version

Item Administration

You can now create global and shop specific items. Employees with Admin rights over all shops can create global items and decide where it is sold. Grey items are shop specific, which means they were created within a shop and can only be sold and seen in this shop.

The screenshot shows the 'mySPA' Item Administration interface. At the top, there are navigation buttons: Appointments, New Booking, Scheduler, Customers, Main Settings, and Reporting. Below these are search and action buttons: Start Search, Extended Search, New Item, VAT Rates, and Category. A search filter is set to 'all'. The main area displays a list of items with columns for Item Name, Shop, and Sold at. A checkbox labeled 'show only active' is checked. The 'Sold at' column lists various shops, including 'Beauty & Wellness 1 - WPS', 'Beauty & Wellness proihotel', 'Club Playa - MY POS', 'Bay Resort MY/WPS', 'Wellness & Spa - Stand alone', and 'Fidelio Test-Shop'. Some items are highlighted in grey, indicating they are shop-specific.

Shop-Admins and Supervisor of internal shops are allowed to see global items, which are not (yet) assigned to their shop, by unchecking the 'show only active' box at the top of the search. They are also allowed to edit the shop specific details of the items under 'Sold at'. Employees of external shops can only access the items of their shops.

The screenshot shows the 'mySPA' Item Administration interface for Item No. 5017. The item name is '24h Feucht-Serum'. The description is '24h Feucht-Serum'. The price (gross) is 57,50. The VAT rate is 'Standard DE (19.00%)'. The barcode is 3525801644743. The currency is 'THALGO Gesicht'. The category is 'THALGO Gesicht'. The 'Sold at' section shows a list of shops where the item is sold, with checkboxes for each shop and columns for Price (gross) and VAT Rate. The shops listed are: Beauty & Wellness 1 - WPS, Bay Resort MY/WPS, Wellness & Spa - Stand alone, Fidelio Test-Shop, and Testshop Thai. The 'Sold at' section also includes columns for Article/ Rev. Acc. ID.

Item Booking

If you want to book an item for a guest without an appointment, you do not have to go to 'Customers', choose the customer file and click on 'Upselling' anymore.

There is a new tab under the main tab 'New Booking'.

The screenshot shows the 'mySPA' software interface. At the top, there's a navigation bar with tabs: 'Appointments', 'New Booking' (selected), 'Scheduler', 'Customers', 'Main Settings', and 'Report'. Below this, a dropdown menu is open under 'New Booking', showing options: 'New Booking', 'New Appointment', 'New Item', 'New Package', and 'Open Packages'. The main content area is titled 'Upselling'. It has search fields for 'Item' (containing 'antiage'), 'Category', and 'Customer' (containing 'Jones, Jennifer'). Below these are five product cards: 'AntiAgeCreme 30' (38,00 EUR), 'AntiAgeCreme 50' (47,00 EUR, highlighted), 'AntiAgeFluid 50' (35,00 EUR), 'AntiAgeMilch 20' (41,00 EUR), and 'AntiAgeMilch 30' (45,50 EUR). At the bottom left of the product area are 'Book' and 'Pay' buttons.

Guest Notes

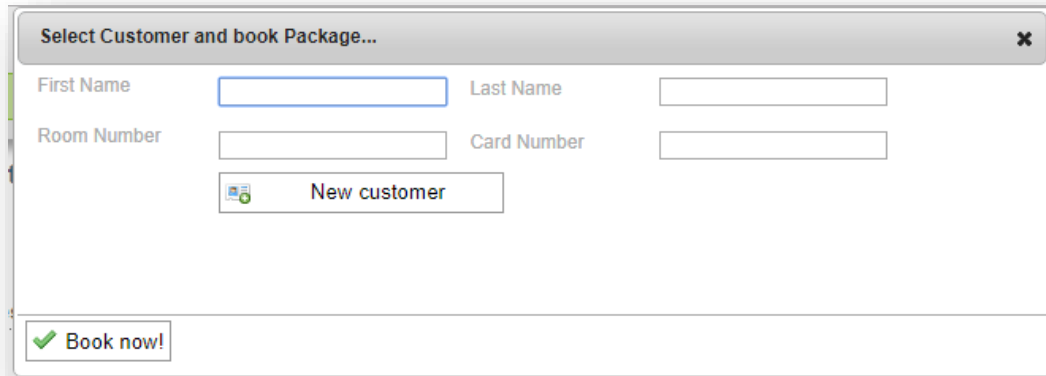
Special information that you entered in the customer file under 'Comment' will now be shown in all of his appointments.

The screenshot shows two overlapping windows. The background window is a 'Booking' record for 'Jennifer Jones' on 11/28/2017 at 16:00. The 'Guest Notes' field is circled in red and contains the text 'nut allergy'. The foreground window is the 'User "Jones, Jennifer"' profile, also with the 'Comment' field circled in red and containing 'nut allergy'. The profile includes fields for Salutation, First Name, Street, Country, Phone, Mobile, E-Mail, Birthday, Group, active status, Comment, and Username. At the bottom of the booking window is a toolbar with buttons: Edit, Move/Replace, Cancel, Print, Proof of Performance, No show, Article, and Pay.

You can also edit the notes when you edit the appointment and it will be saved in his customer data and shown in all future appointments.

Package Booking Guest Search

The guest search layout was changed so you can also search for a room number or card number when booking a package for a customer.



The screenshot shows a dialog box titled "Select Customer and book Package...". It features four input fields: "First Name", "Last Name", "Room Number", and "Card Number". Below these fields is a button labeled "New customer" with a small plus icon. At the bottom left of the dialog is a button labeled "Book now!" with a green checkmark icon.

Package Treatments in the Calendar

Appointments belonging to an unpaid package will now be displayed in the treatment color (defined in the Main Settings) until the package has been marked as paid. After that, it will be greyed out, provided you activated that feature in your Shop Data. Attention: Packages/Arrangements that were transferred from your PMS are always marked as paid and therefore will be greyed out from the start.

Appointments of Departing Guests

If a guest booked an appointment on the same day as he or she is departing, the appointment will now be displayed with a red border around it in the calendar.

Protel Log per Shop

The Protel Log under the 'Reporting' tab now only shows the data of the shop you are in.

Additional Changes

Global treatments are no longer available for external shops.

Inactive treatments are greyed out in the employee or room listing.

Bugfixes