



MY SPA 3.8 – New in this Version

Article Inventory

This version introduces a new feature for managing your Spa product sales: the inventory. Please note that this feature requires the license module 'Upselling' (manage your ancillary sales in MY SPA and post them directly to a guest account).

Enter your Inventory Information

To calculate the value of your inventory correctly, it is mandatory that you add the purchase price for your products. Please open the tab 'Main Setting' -> 'Items' and open the item. Depending on if you use global articles in a Multi-Property Edition or if you use the module as a Single-Shop, you may enter the purchase price in the general item information or in the shop details below.

Item No. 5016
Entry successfully changed.

Start Search Extended Search New Item

Item Name: 24h Feucht-Creme
Description:
Barcode: 3525801644668
Price (gross): 50,00
Purchase price (gross): 35,80
Currency: EUR
VAT Rate: Standard DE (19.00%)
Item Categories: th
Article/ Rev. Acc. ID: 902

Sold at	Stock/ Booked	Price (gross)	Purchase price (gross)	VAT Rate
<input checked="" type="checkbox"/> Beauty & Wellness 1 - WPS	5/0	50,00 EUR	35,80 EUR	Standard DE (19.00%)

+ Inventory History

Edit Cancel

Please click on 'Edit' and also enter the initial inventory amount of this product in the line of your spa's settings on site.

Sold at	Stock/ Booked	Price (gross)	Purchase price (gross)
<input checked="" type="checkbox"/> Beauty & Wellness 1 - WPS	5	50,00 EUR	35,80 EUR



Inventory Changes

Clicking on 'Edit', you may enter changes like using products for cosmetics treatments, damages or other losses or new deliveries anytime by entering the amount and if you wish, a comment.

Goods Receipt	0	Comment	
Loss	1	Comment	Expiration Day exceeded
Salon Products	1	Comment	Debbie in Beauty 2

Accept Changes Cancel

Sales and cancellations are counted automatically. As long as an item is booked, but not yet paid, it is shown in the stock as 'booked', but not deducted from the stock, until it is sold or deleted.

Stock/ Booked
8/1

All entries are listed in the article's inventory history.

Sold at	Stock/ Booked	Price (gross)	Purchase price (gross)	VAT Rate	Article/ Rev. Acc. ID
<input checked="" type="checkbox"/> Beauty & Wellness 1 - WPS	7/0	12,00 EUR	33,00 EUR	Thailand (12.00%)	

Inventory History					
Date	Inventory Change	Posting	New Inventory	Comment	
07/30/2018 (16:28:30)	Sales	1	7		
07/30/2018 (16:23:22)	Reservation	1	8		
07/30/2018 (16:21:14)	Salon	-1	8	Debbie in Beauty 2	
07/30/2018 (16:21:14)	Loss	-1	9	Expiration Day exceeded	
07/30/2018 (16:20:39)	Product Receipts	10	10	Manual Inventory Change	

Edit Cancel

In your Item's Overview you will find the 'On Stock' information added and you may sort the list by the amount if needed:

Items

Start Search Extended Search New Item

Pages (4): Page 1 (Your query returned 91 matches in total.) show only active

Item Name	Description	Price (gross)	Currency	Tax	Category	Stock/ Booked
24hFeuchtsp. Kör		38,00	EUR	Standard DE (19.00%)	THALGO Körper	8
Kokosöl		15,00	EUR	Standard DE (19.00%)	THALGO Gesicht	8
Frigimince-Spray		12,00	EUR	Thailand (12.00%)	THALGO Körper	7
Hyaluron-Maske		48,00	EUR	Standard DE (19.00%)	THALGO Gesicht	5



Article-Report

The new item Sales and Inventory report holds information about revenue, stock and value of your articles listed in and sold via MY SPA. Click on the tab 'Reporting' and choose 'Article Report':

The screenshot shows the 'mySPA' interface for 'Beauty & Wellness 1 - WPS'. The 'Reporting' menu is open, highlighting 'Article Report'. The report configuration includes a date range from 07/31/2018 to 07/31/2018, sorted by 'Items', and a checkbox for 'Show gross amounts'. A table below shows the following data:

Items	Revenue	Profit	Stock Value	Stock	Sales	Loss	Salon	Product Receipts
24h Feucht-Creme	84,03 EUR	23,87 EUR	35,80 EUR	1	2	0	0	0
Beruh. Intens-Ko	36,55 EUR	36,55 EUR	0,00 EUR	-1	1	0	0	0
ClassSport40	49,58 EUR	49,58 EUR	0,00 EUR	-1	1	0	0	0
Hyaluron-Maske	80,67 EUR	42,86 EUR	67,50 EUR	3	2	0	0	0
HyaPUR - Green 4	35,29 EUR	7,56 EUR	198,00 EUR	6	1	1	2	10
Kokosöl	37,82 EUR	12,61 EUR	50,00 EUR	5	3	0	0	0
Schutzcreme LSF5	39,50 EUR	14,29 EUR	60,00 EUR	2	1	0	0	0

Summary statistics: Σ Net Sales: 363,45 EUR; Σ Net Profit: 187,31 EUR.

Select the period for your report you wish to create. The default setting 'sorted by items' shows sales revenue with its profit, item stock with additions and retirements during the chosen period.

Sorting by customers and staff list revenues and profit of each individual. All columns may be sorted ascending or descending. Choose if you wish to see net or gross prices.

You may export all lists for your further processing to your spreadsheet software as .csv.

The close-up shows the 'sorted by' dropdown menu with options: Items (selected), Items, Customers, and Employees. Below it is the 'Show gross amounts' checkbox, which is currently unchecked.

Inventory List

A preconfigured report creates an inventory list for the current time. It shows the target situation of your sales inventory according to automated logging of postings and cancellations, the manual entries of turnover (initial inventory, incoming receipts, salon products and loss). Any deviations detected should be entered as a corrected number in the item management. The stock value is calculated by its reacquisition value, which is calculated by the net or gross purchase price, depending on your choice.



	A	B	C	D	E	F	G
1	Stock (Beauty & Wellness 1 - WPS) – 31.07.2018 -						
2							
3	TOTAL VALUE						
4	602,30 EUR						
5							
6	ARTICLE No.	LAST GOODS RECEIPT	ARTICLE	DESCRIPTION	UNIT PRICE	ON STOCK	TOTAL VALUE
7	5045	30.07.2018 16:20	Frigimince-Spray		29,46 EUR	7	206,25 EUR
8	5188	31.07.2018 14:14	HyaPUR - Green 4	Especially for dry skin.	27,73 EUR	6	166,39 EUR
9	5197	30.07.2018 12:21	Kokosöl		8,40 EUR	5	42,02 EUR
10	5199	27.07.2018 11:09	1 Ayurvedamaske		12,61 EUR	4	50,42 EUR
11	5038	30.07.2018 12:54	Hyaluron-Maske		18,91 EUR	3	56,72 EUR
12	5022	30.07.2018 12:22	Schutzcreme LSF5		25,21 EUR	2	50,42 EUR
13	5016	30.07.2018 12:18	24h Feucht-Creme		30,08 EUR	1	30,08 EUR
14							
15							

Sorting of Main Settings

The sub menu of 'Main Settings' is sorted new:

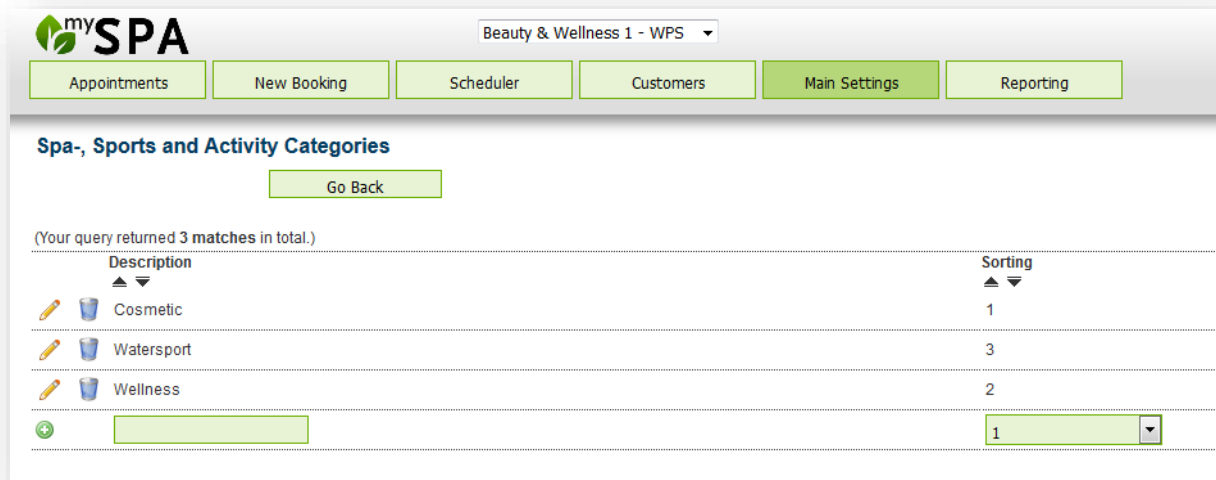
The screenshot shows the 'mySPA' software interface for 'Beauty & Wellness 1 - WPS'. The top navigation bar includes buttons for 'Appointments', 'New Booking', 'Scheduler', 'Customers', 'Main Settings', and 'Reporting'. The 'Main Settings' dropdown menu is open, displaying the following options: 'Shop Data', 'Administration', 'Employees', 'Rooms', 'Treatments', 'Packages', and 'Items'. The 'Administration' option is currently selected and highlighted in green. Below the menu, a section titled 'MY SPA :: Employees per Day' is visible, showing a grid with columns for employees (Sylvie, Ronja, Charlie, Andre) and rows for time slots (1 PM, 2 PM).

You find a button 'Administration', which takes you to settings for Categories, VAT and Appointment Types:

The screenshot shows the 'mySPA' software interface for 'Beauty & Wellness 1 - WPS'. The top navigation bar includes buttons for 'Appointments', 'New Booking', 'Scheduler', 'Customers', 'Main Settings', and 'Reporting'. The 'Main Settings' dropdown menu is open, displaying the following options: 'Shop Data', 'Administration', 'Employees', 'Rooms', 'Treatments', 'Packages', and 'Items'. The 'Administration' option is currently selected and highlighted in green. Below the menu, a section titled 'Advanced Settings' is visible, showing a grid with columns for 'Offer Categories', 'Item Categories', 'VAT Rates', and 'Appointment Types'.



We divided the categories for your sold items of categories for your spa, sports and leisure activities.



This new way of managing your offers is a preparation for further sorting of staff or calendars and introduces the enhancement of MY SPA for managing courses, places and excursions.

Appointments of Cancelled Stays

Fixed appointments, which belong to cancelled stays, will not be deleted automatically by MY SPA. Please check with FO, if there might be another reservation instead. In this case you might want to keep the appointment and assign it to a new stay/ reservation number. You will notice them by their blue frame in the calendar views, and also in the 'Appointments' Tab: If you hover over the guests' name, reservation details will show up.



Staff Plans

The treatment informations have been enhanced: appointments show treatment comments as well as constant guest comments and the guests age.

Package Informations



Clicking on the Package Icon will open a window in which you see details of the package owner and appointments.

Package Information				
Package Name	Guest	Package Price	Booked	
Asian Comfort	Lloyd Bridges	145,90 EUR	12/15/2017	
Treatment	Specialist	Normal Price	Price in Package	Appointment
Indian Head Massage 30 min (+0+10)		40,00 EUR	34,53 EUR	
Sheadiva Scrub 30 min (+5+10)	Antonia Martinez	39,00 EUR	33,67 EUR	on 15.12.2017 at 11:00 hrs
Traditionelle Thai Massage 90 min (+5+5)		90,00 EUR	77,70 EUR	
145,90 EUR		12/15/2017		

Hotel Account ID

Entering letters / number combinations are now possible.

Paket Nr. 1	
Paketname	Kosmetik 3er
Preis	130,00 EUR
Umsatzkonto	W403

Bugfixes

Opening the page ‚Appointments‘ in some cases of high data volume had lead to long loading times. This is improved.

