



MYPOS 4.6 – New in this Version

In this version, the connection to a merchandise management system has been implemented, as well as some new functions for the service: even older transactions can be reopened via the user interface and cancelled in whole or in part. For these cancellations or returns you can store additional informations - therefore the new function of 'cancellation reasons' has been implemented, which you assign to article groups. Further internal payment types can be created as 'house receipt' types.

Connection of a Merchandise Management System

The maintenance of the articles by an external system is implemented in this version. Depending on the possibilities of the MMS and the architecture on site, the data exchange is handled via an interface, a file exchange or the connection to the MMS database.

The MMS data is considered the leading system, the modification of the MMS article data in MY POS is prevented. Nevertheless, additional articles can be created in MY POS and maintained as usual.

Article data, prices and stocks are imported from the MMS, and sales, including discounts and cancellations as well as changes in stock are reported back.

The settings for the connection can be found in the MY POS administration under Master Data - Properties. Select the appropriate connection and fill in the settings for your merchandise management system that have been adapted according to your selection:

The screenshot shows the MYPOS administration interface. The top navigation bar includes 'Welcome', 'Statistics', 'Transaction Details', 'Reports', 'Master Data', and 'Administration'. The 'Master Data' menu is open, showing 'Properties', 'Outlets', 'User', and 'Items'. The 'Edit Property' form is displayed with the following fields:

Name	Villa Borghese	Shortname	
Operating Company		Address	
City		ZIP	
Country	Italy	Time Zone	Germany (Europe/Berlin)
Phone		E-Mail	
VAT ID		Language	italian
Currency	EUR		
Hide Report Buttons	<input type="checkbox"/>		
PMS-Connection	Suite8 (XML-Interface)		
MMS Connection	Signum		
Fiscalization	EPSON Fiscal-Printer		



 Articles are shown in the article list with a blue magnifying glass as an indication that they come from an external merchandise management system. When calling up the article details, processing is not possible.



Signum

The interface to the MMS Signum is defined via the direct connection to the database. The entries for this are listed under Master Data - Properties - MMS Connection Settings:

MMS Connection	Signum		
Fiscalization	EPSON Fiscal-Printer		
Meal Times			
Breakfast Start	00:00	Breakfast End	00:00
Lunch Start	00:00	Lunch End	00:00
Snack Start	00:00	Snack End	00:00
Dinner Start	00:00	Dinner End	00:00
Night Start	00:00	Night End	00:00
+ Property Discounts- and -Naming			
+ Settings for PMS Connection			
- MMS Connection Settings			
Host		Port	
Database		Admin-Database	
Username		Password	
Branch no.		Cash box no.	
VAT rate 1	zwanzig (20,00 %)	VAT Rate 2	zehn (10,00 %)
Default Order Printer	..		

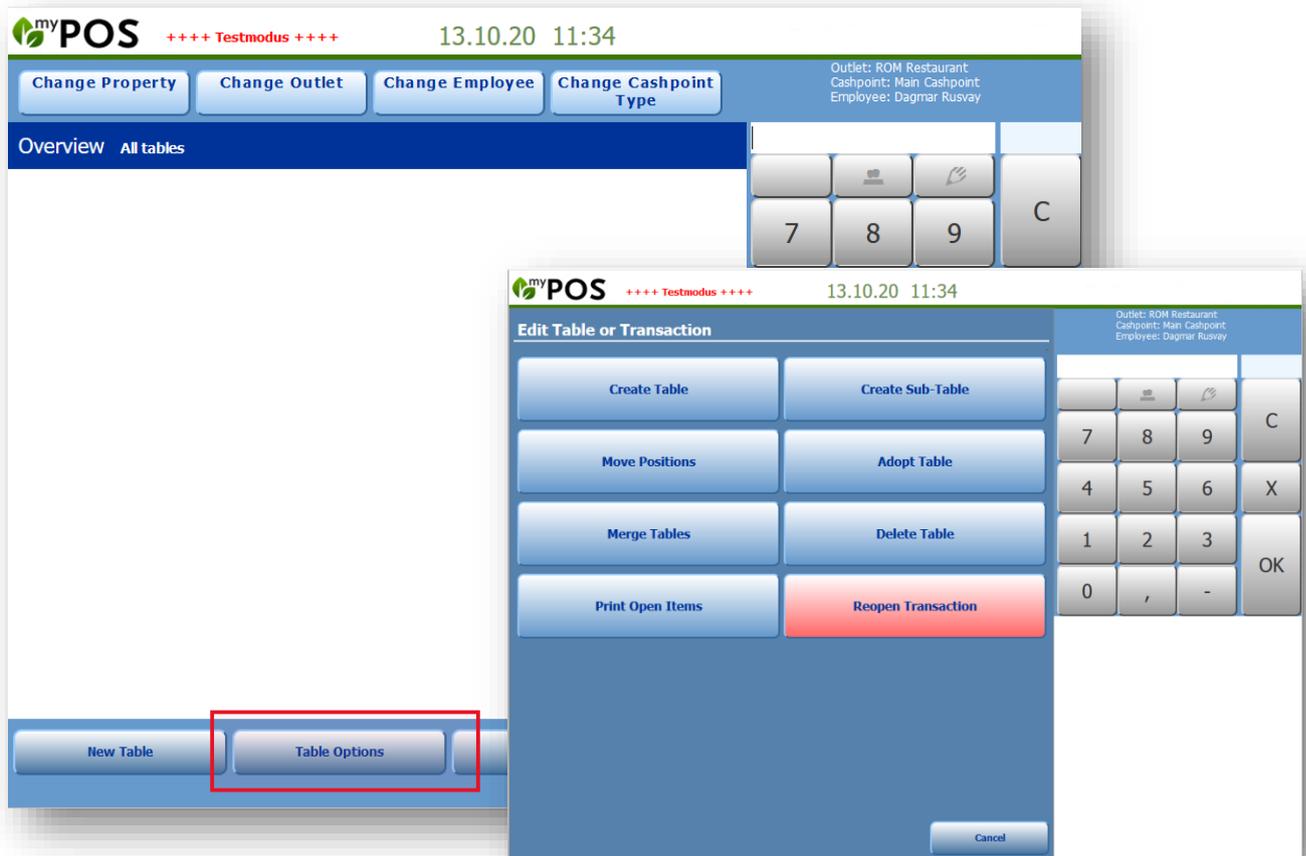
If you are interested in connecting other merchandise management systems, please contact us.



New in the Cash Point Surface

Open and edit billed transactions

You can now check and edit transactions via the cash point interface, even if the day-end closing has already taken place. A prerequisite is the use of the transaction cash register. Call up the table or transaction functions and select 'Reopen transactions'.



Enter the transaction number that you see on the receipt (if you do not have the receipt, find out the transaction number in the MY POS backend or your hotel system)



You will now see the details of the transaction and have the possibility to reopen the table (the transaction will be completely cancelled and you can change it or choose another payment method) or you can click on 'Cancellation' to initiate a partial or full cancellation.

The screenshot displays the myPOS interface with the following sections:

- Transaction Data:** Transaction 3065, Invoice N. 95, Service Daniel Krause (dke), Date 10/13/2020 (11:31:11).
- Payments:** Payed by EC, Card ID ---, Room 9912, Guest ---, Total 30,10 EUR.
- Positions Table:**

Item	Gross price	Quantity	Cancellation	Total
Apfelsaft 0,2l	2,70 EUR	1		2,70 EUR
Bionade Quitte 0,33l	3,10 EUR	1		3,10 EUR
Coca Cola light 0,4l	4,20 EUR	1		4,20 EUR
Tagessuppe	2,80 EUR	1		2,80 EUR
Tomate/ Mozzarella	9,00 EUR	1		9,00 EUR
Salat	4,80 EUR	1		4,80 EUR
Tapenades	3,50 EUR	1		3,50 EUR
- Keypad Overlay:** A numeric keypad with buttons for digits 0-9, a decimal point, a minus sign, and function keys 'C', 'X', and 'OK'. The transaction number '3065' is entered in the top field.
- Bottom Buttons:** Three buttons labeled 'Cancellation', 'Reopen Table', and 'Cancel'. The 'Cancellation' button is highlighted with a red rectangle.

You now have the choice to leave all entries unchanged and to cancel the transaction completely by clicking on the 'Cancellation' button. Clicking on 'Partial Cancellation' sets the selection on the quantity to '0' and you can explicitly enter the number of items you want to cancel. You activate the article by tapping the line.



myPOS ++++ Testmode ++++ 13.10.20 11:45

Outlet: ROM Restaurant
Cashpoint: Main Cashpoint
Employee: Dagmar Rusvay

Transaction

Transaction	3065	Invoice N.	95
Service	Daniel Krause (dke)	Date	10/13/2020 (11:31:14) Table 1

Payments

Payed by	Card ID	Room	Guest	Amount
EC	---	9912		30,10 EUR

Positions

Item	Gross price	Quantity	Cancellation	N. cancellations
Apfelsaft 0,2l	2,70 EUR	1		1 / 1
Bionade Quitte 0,33l	3,10 EUR	1		/ 1
Coca Cola light 0,4l	4,20 EUR	1		/ 1
Tagessuppe	2,80 EUR	1		/ 1
Tomate/ Mozzarella	9,00 EUR	1		/ 1
Salat	4,80 EUR	1		/ 1
Tapenades	3,50 EUR	1		/ 1

Buttons: Cancellation, Cancel

Keypad: 7, 8, 9, C, 4, 5, 6, X, 1, 2, 3, OK, 0, , -

Confirm your entry by clicking on 'Cancellation'.

If reasons for cancellation are defined for the merchandise group to which this article belongs, you will now be prompted to enter them. You can select this entry separately for each article of the partial cancellation, or you can accept it for all articles of the transaction.

myPOS ++++ Testmode ++++ 13.10.20 11:48

Outlet: ROM Restaurant
Cashpoint: Main Cashpoint
Employee: Dagmar Rusvay

Please select a cancellation reason

Cancellation reason for your chosen position:

Position	Item	Total
1	Tomate/ Mozzarella	9,00 EUR

Possible cancellation reasons of the product group

Not tasty

Buttons: For all, Cancel

Keypad: 7, 8, 9, C, 4, 5, 6, X, 1, 2, 3, OK, 0, , -



In the last step confirm your entries with OK.

my POS ++++ Testmode ++++ 13.10.20 11:51

Summary of your cancellation

Outlet: ROM Restaurant
Cashpoint: Main Cashpoint
Employee: Dagmar Rusvay

Transaction

Transaction	3065	Invoice N.	95		
Service	Daniel Krause (dke)	Date	10/13/2020 (11:31:14)	Table	1

Payments

Payed by	Card ID	Room	Guest	Amount
EC	---	9912		30,10 EUR

Positions

Item	Cancellation Reason	N. cancellations
Tomate/ Mozzarella	Not tasty	1 / 1
Salat	Not tasty	1 / 1

7 8 9 C
4 5 6 X
1 2 3 OK
0 , -

OK **Cancel**



Setup Cancellation Reasons

If you would like to define the input of a reason as a mandatory entry for certain product groups in your MY POS system in the event of a cancellation, please define standards in the menu item Administration - Cancellation Reasons which are to be offered to the service staff for selection:

The screenshot shows the myPOS Administration menu. The 'Cancellation Reasons' option is highlighted in green. The main content area displays a search interface for cancellation reasons, showing a search bar, 'Overview', and 'Create a new entry' buttons. Below the search bar, it indicates 'your query resulted 3 hit total.' and lists three results in a table:

No	Reason	Commodity Group
1	Too big	Wellness und Beautyverkauf
2	Not tasty	Speisen 19%, Speisen Sonstige

The screenshot shows the 'Edit cancellation reason' screen. The 'Cancellation Reason' field is set to 'Not tasty'. Below this, there is a section for 'Assigned commodity group' with a list of product groups and checkboxes:

Commodity Group	Assigned
Ballonfahren	<input type="checkbox"/>
Getränke 15%1	<input type="checkbox"/>
Golf Green Fee	<input type="checkbox"/>
Golf Turniere	<input type="checkbox"/>
Speisen 19%	<input checked="" type="checkbox"/>
Sportevents	<input type="checkbox"/>
Tennis Platzmiete	<input type="checkbox"/>
Wellness Specials	<input type="checkbox"/>
Zeitungen	<input type="checkbox"/>
Fahrradtouren	<input type="checkbox"/>
Getränke 16 %	<input type="checkbox"/>
Golf Kurse	<input type="checkbox"/>
Gutscheine	<input type="checkbox"/>
Speisen Sonstige 19%	<input checked="" type="checkbox"/>
Tabakwaren 19%	<input type="checkbox"/>
Tennis Turniere	<input type="checkbox"/>
Wellness und Beautyverkauf	<input type="checkbox"/>

Buttons for 'Save Changes' and 'Cancel' are visible at the bottom.

When entering a new cancellation reason, you will see your product groups and can assign your new entry by checking it.

You can also assign cancellation reasons in reverse for the product groups:

The screenshot shows the 'Commodity Group No. 12' screen. The 'Name' field is set to 'Wellness und Beautyverkauf'. Below this, there is a section for 'Cancelling Reasons' with a list of reasons and checkboxes:

Reason	Assigned
Not tasty	<input type="checkbox"/>
Too big	<input checked="" type="checkbox"/>
Too sma	<input type="checkbox"/>

Buttons for 'Edit Commodity Groups' and 'Back to Overview' are visible at the bottom.

In the MY POS cash point, the stored reasons for cancellation are offered when an article is cancelled, provided the cancelled article belongs to the product group.



The reasons for cancellation are shown in the detailed view of the transaction:

Cancellation

Transaction	3067	Invoice No		Table Number	1
Cancellation by	Dagmar Rusvay (dry)	Cancellation on	10/22/2020 (16:59:39)		
Property	Villa Borghese	Outlet	Restaurant	Cash Point	Main Cashpoint

Items

Article	Cancellation Reason	Discount	Gross price	Quantity	Gross Total
Caprese	Not tasty		9,00 EUR	-1	-9,00 EUR
Tapenades	Not tasty		3,50 EUR	-1	-3,50 EUR
					-12,50 EUR

In-House Invitation Paymethods

You can now define different in-house receipt categories and thus select e.g. the inviting department already during the billing process.

First open the MY POS Administration and the menu item Payment methods:

myPOS Administration

Show Payment Methods | Create a new entry

Search Payment Methods

(your query resulted 15 hit total.)

Name	Paymaster	Type	Open Cash Drawer	Active
KK VISA	9909	External Payment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KK Euro/Mastercard	9908	External Payment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KK Diners	9907	External Payment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KK Amex	9906	External Payment	<input type="checkbox"/>	<input type="checkbox"/>
In-House Sales	4400	House receipt	<input type="checkbox"/>	<input type="checkbox"/>
In-House Owner	4400	House receipt	<input type="checkbox"/>	<input type="checkbox"/>
In-House Marketing	4400	House receipt	<input type="checkbox"/>	<input type="checkbox"/>
In-House Finances	0	House receipt	<input type="checkbox"/>	<input type="checkbox"/>

Click on 'New entry' to create the new in-house receipt category, which you can already assign to the points of sale in which it may be used.

myPOS Administration

Show Payment Methods | Create a new entry

Edit Payment Method

Name: In-House Sales (e.g. "cash")

Paymaster: 4400 (e.g. 4400)

Type: House receipt

Open Cash Drawer:

Active:

Activate payment methods for cash points/ outlets:

ABC 3 Restaurant II	<input checked="" type="checkbox"/>	ABC 4 Bar II	<input checked="" type="checkbox"/>
ABC Facility 2 Kiosk	<input checked="" type="checkbox"/>	AUT Restaurant	<input checked="" type="checkbox"/>
Bol Externer Kiosk	<input checked="" type="checkbox"/>	Bol Fahrradverleih	<input checked="" type="checkbox"/>
Bol Lobby Bar	<input checked="" type="checkbox"/>	Bol Lobby Bar	<input checked="" type="checkbox"/>
Bol Rezeption	<input checked="" type="checkbox"/>	Bol Wellness	<input checked="" type="checkbox"/>



The assignment can also be done alternately in the configuration of the outlets.

The screenshot shows the 'myPOS' configuration interface for 'Outlet 42'. The navigation bar includes 'Welcome', 'Statistics', 'Transaction Details', 'Reports', 'Master Data', 'Administration', and 'Server'. The 'Master Data' section is active, displaying various configuration options for the outlet.

Outlet 42 Configuration:

- Name:** Rezeption
- Property:** Villa Borghese
- Tip Department Code:** 0
- Number of Guests per Table:**
- Short Name:** ROM-FO
- Affiliation:** Own Outlet
- Cross-Posting:**
- Deactivated:**
- Cashpoint Type:** Both Ca
- SPA Outlet:**
- External Outlet ID:** 0
- Allow Invoice Split:**
- Opening Hours:**
 - Day Cut at:** 05:00 Hours
 - Opening Time:** 08:00 Hours
 - Closing Time:** 20:00 H

Payment Methods Configuration:

- External Paymethods:**
 - Barzahlung:
 - Hausbon:
 - KK Euro/Mastercard:
 - EC:
 - KK Amex:
 - KK VISA:
 - Gutschein:
 - KK Diners:
- House receipts:**
 - Hausbon:
 - Hausbon Catering:
 - Hausbon F&B:
- In-House Finances:**
- In-House Sales:**

Payment Method Selection Overlay:

Please Select Payment Method or use Guestcard

- In-House Finances
- In-House Marketing
- In-House Owner
- Barzahlung
- EC
- Gutschein

Order Summary:

- 1x Sprite 0,4l: 4,20
- 1x San Pellegri...: 4,80
- 1x Tapenades: 3,50
- 1x Thunf. Carpaccio: 6,50

Transaction Details:

- Outlet: ROM Restaurant
- Total: 19,00 EUR
- Payment via:
- Reduction:
- Employee: Dagmar Rusvay
- Table No.: 12
- Guestname:
- Discount:

These in-house payment methods are offered in the cash register interface for billing.

