

MYPOS 3.7 – New in this version

Invoice Splitting

This new feature allows to split an invoice equally between a certain number of guests, to pay separately and with their desired payment methods. With this method, every position posted on the table will be shown proportionally on each invoice. Please note that there might occur rounding differences in the total sums, ranging from 1 – 2 digits.

The first step is to activate the function in the MY POS backend of each outlet: „Allow Invoice Split“. If you have done so, a new Button will show up in the touchscreen’s table options: „Split Invoice“.

Name	Restaurant	Short Name	Restaurant
Property	New York	Affiliation	External Outlet
Tip Department Code	0	Number of Guests per Table	<input type="checkbox"/>
Deactivated	<input type="checkbox"/>	Allow Invoice Split	<input checked="" type="checkbox"/>

08.08.17 08:57

Outlet: NYC Restaurant
Cashpoint: Man. Cashpoint
Employee: Daniel Krause

Buttons: Create Table, Create Sub-Table, Move Positions, Adopt Table, Merge Tables, Delete Table, Print Open Items, Split Invoice, Reopen Transaction

Keypad: 7, 8, 9, C, 4, 5, 6, X, 1, 2, 3, OK, 0, , -

Choose the table you would like to split. Please note that no further items may be posted on this table!

Enter the number of part invoices you wish to create (if entered, the number of guests seated at the table is proposed, but may change it).

08.08.17 09:03

Which table invoice do you want to split?

#1
54,40 EUR

08.08.17 09:06

Outlet: NYC Restaurant
Cashpoint: Man. Cashpoint
Employee: Daniel Krause

How many partial bills should be created?

Number of required Partial Bills: 2

Buttons: Save, Cancel

Keypad: 7, 8, 9, C, 4, 5, 6, X, 1, 2, 3, OK, 0, , -

Now the invoices may be created separately.

Due to rounding differences in some cases you may find the totals unequal. This occurs, because each item is divided through the chosen number of invoices and summed up anew.

The screenshot shows the 'myPOS' interface. At the top left is the logo 'myPOS' with a green leaf icon. To the right of the logo is the date and time '08.08.17 09:09'. Below the header is a row of four light blue buttons: 'Change Property', 'Change Outlet', 'Change Employee', and 'Change Cashpoint Type'. Underneath these buttons is a dark blue navigation bar with the text 'Overview My Tables'. Below the navigation bar is a table with two columns. The first column contains a blue button with the text '#1-1' and '27,20 EUR' below it. The second column contains a blue button with the text '#1-2' and '27,20 EUR' below it.

Overview	My Tables
#1-1 27,20 EUR	#1-2 27,20 EUR