

MYPOS 3.72 – New in this Version

Cross Posting (altered version)

The feature Cross Posting allows to post a bill on the guest's hotel account, staying in another hotel.

In the first step, the transaction is sent to a transfer account of the performing hotel, to which the outlet is assigned, and in a second step **the total sum without VAT** is sent to the guest's hotel account of the hotel, where the guest resides. This allows the correct balancing between the two hotels – one received the payment, the other performed the service. To enable the feature, check the Cross Posting function in the MY POS backend settings of the property – in the PMS Setting Section. Enter the transfer account (Cross Posting Paymaster ID) and the other hotel (Cross Posting Property). You also need to enter the Commodity Group and Tax Rate for all bookings of external guests.

Settings for PMS Connection			
Host	217.6.121.163	Port	5030
Timeout	12	Property ID	1
Enable Cross Posting	<input checked="" type="checkbox"/>		
Cross Posting Property	Türkei Hotel - MPEHotel 2	Cross Posting Paymaster ID	9010
Commodity Group	Spezial für fremde Umsätze (Crossposting)	Tax Rate	Null (0%)

A second approval must be configured in the outlet's settings.

Ihr Kassen-Verwaltungsbackend
You are logged in as: **sadmin** (997) at all

Welcome Statistics Print Outs Wi-Fi Cancellation Coupons Items **Outlets** Admin User Translations Server Constants

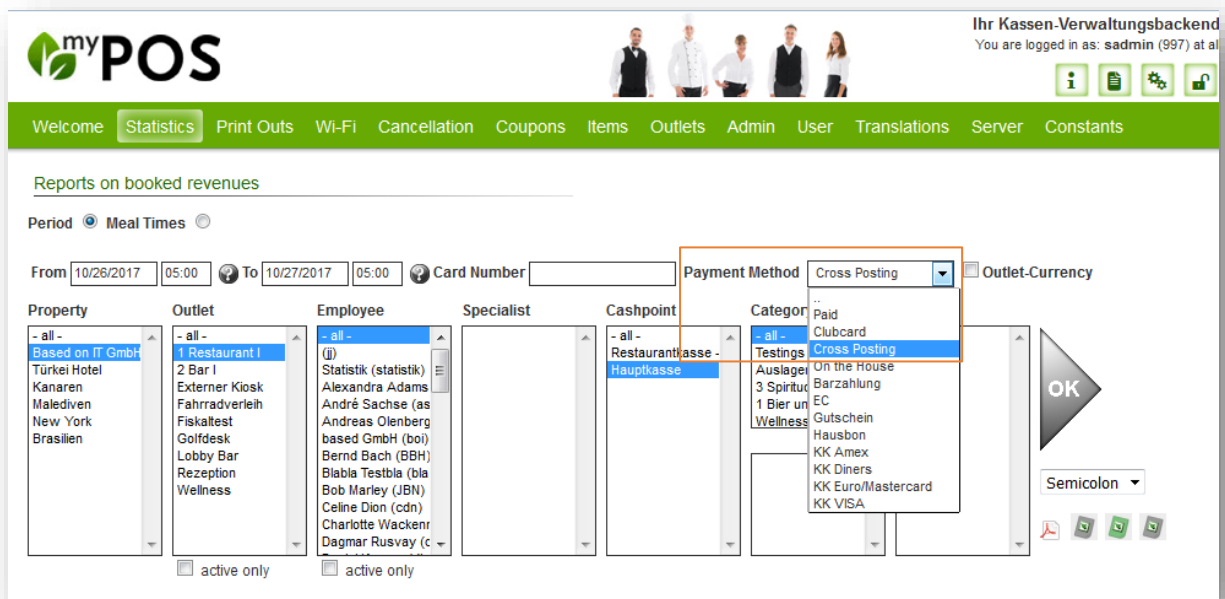
all Start Search Create a new entry

Outlet 5

Name	1 Restaurant I	Short Name	1 Restaurant I	Cashpoint Type	Both Cashpoint Type
Property	Based on IT GmbH	Affiliation	Own Outlet	SPA Outlet	<input type="checkbox"/>
Tip Department Code	865	Cross-Posting	<input checked="" type="checkbox"/>	External Outlet ID	1
Number of Guests per Table	<input type="checkbox"/>	Deactivated	<input type="checkbox"/>	Allow Invoice Split	<input checked="" type="checkbox"/>

In the cashpoint, the waitress/ waiter simply enters the guest's room number or room card as usual. The posting will only be possible, if the guest is checked in and the transfer account is available. If one does not apply, the transaction will stay open and an error message is shown.

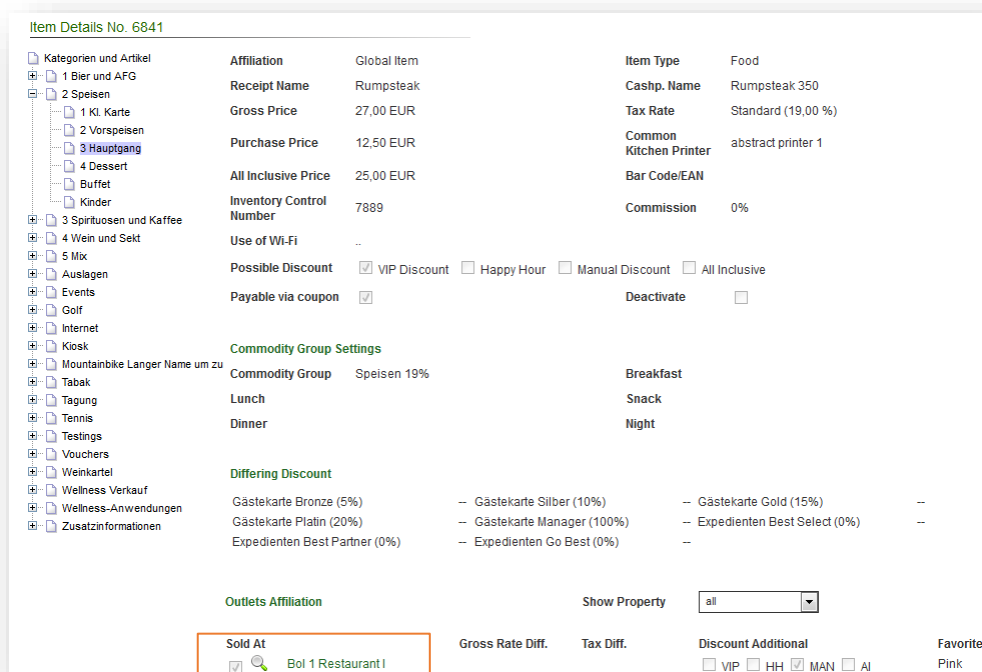
You may find all cross posting transaction in the statistics by choosing the Payment Method 'Cross Posting'.



Please note: a cross posting to a guest's hotel account staying in another hotel can only be done by paying the total sum. The combination of posting on guest account and other payment types like voucher is not possible and will lead to an error message.

Mandatory Additional Information for Items

Certain Categories of Additional Information, like desired meat consistency, may be chosen as required specification during the booking process. Open an item category and choose an item.



Next to the Outlet, where this article is sold, you see a magnifying glass.



With a click, an item-detail view opens, where the settings for the item in this outlet may be managed. Now you may choose an Additional Information Category as mandatory.

all | Item Search | Extended Search | Export | Create Item

Edit Item No. 6841

Kategorien und Artikel

- 1 Bier und AFG
- 2 Speisen
 - 1 Kl. Karte
 - 2 Vorspeisen
 - 3 Hauptgang
 - 4 Dessert
 - Buffet
 - Kinder
- 3 Spirituosen und Kaffee
- 4 Wein und Sekt
- 5 Mix
- Auslagen
- Events
- Golf

Outlet: Bol 1 Restaurant I
Item: Rumpsteak 350

Sold At:

Gross Price: EUR 27,00 EUR

Tax Rate: % 19,00 %

Discount Additional: VIP HH MAN AI

Default Item data

VIP HH MAN AI

Mandatory field:

With this done, whenever the staff member books this item, he or she will be lead to the chosen category of Additional Information. Without choosing one, it is not possible to close the booking.

Total: 27,00 EUR

1x	Rumpsteak ..	27,00
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Boi 1 Restaurant I · Table #1 · Employee: Daniel Krause · Opened: 24.11.2017 (16:55:50)

Tip

9Zusatzinformationen

9Garzustände **9Beilagen** **9Zusätze**

(6839) Medium 0,00 EUR	(6851) Medium Rare 0,00 EUR	(6852) Rare 0,00 EUR	(6850) Well Done 0,00 EUR
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Pay

Back

Order

>>> | I | II | III | IV | V

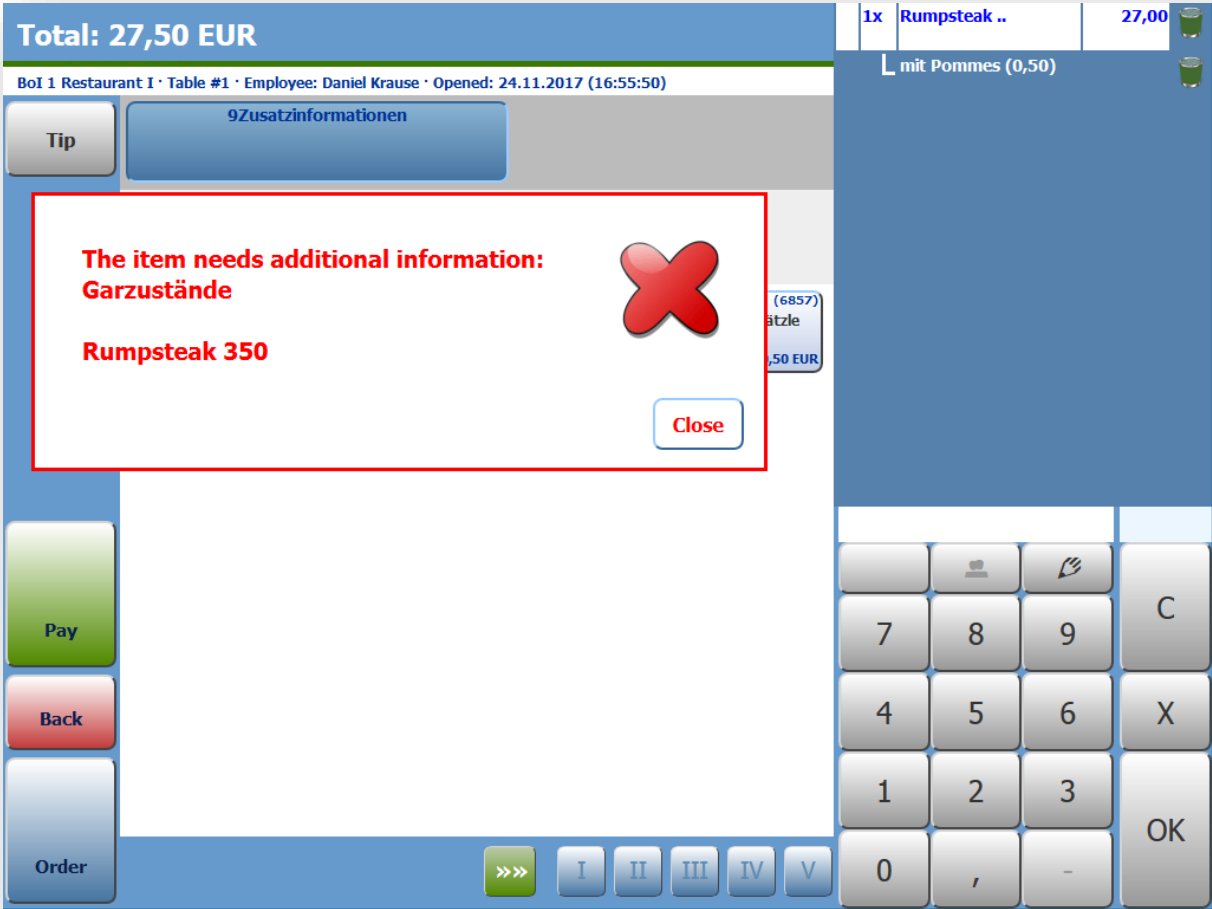
7 8 9 C

4 5 6 X

1 2 3

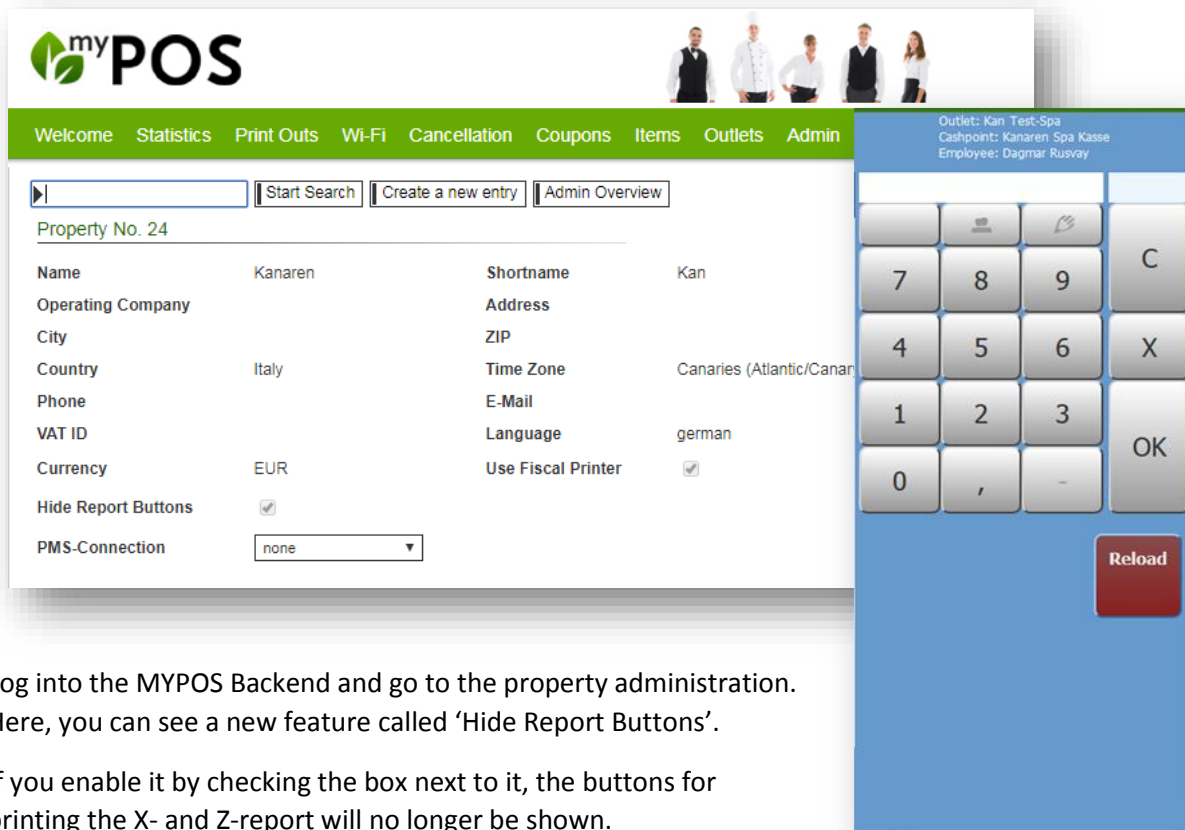
0 , - OK

It is possible, to enter Additional information of another kind, not being mandatory information, but nevertheless there will be an error message, until the required specification is entered.



Hide Report Buttons in Cash Point

If you don't want your service staff to be able to access and print the sales results, this new feature will allow that by hiding the buttons for the X- and Z-reports in the cash point.



The screenshot shows the MYPOS Backend interface for property administration. The 'Hide Report Buttons' checkbox is checked. A cash point keypad is overlaid on the right side of the screen. The keypad includes buttons for digits 0-9, a comma, a minus sign, and buttons for 'C', 'X', 'OK', and 'Reload'. The top right of the keypad displays: Outlet: Kan Test-Spa, Cashpoint: Kanaren Spa Kasse, Employee: Dagmar Rusvay.

Name	Shortname
Kanaren	Kan

Operating Company	Address

City	ZIP

Country	Time Zone
Italy	Canaries (Atlantic/Canar

Phone	E-Mail

VAT ID	Language
	german

Currency	Use Fiscal Printer
EUR	<input checked="" type="checkbox"/>

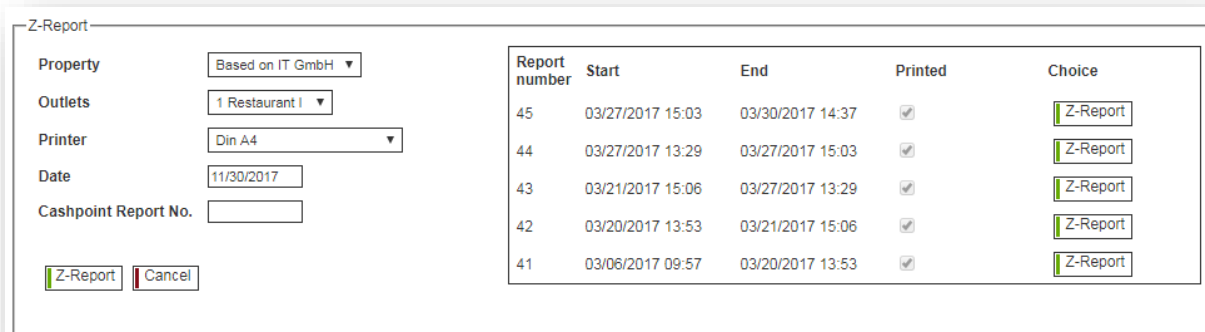
Hide Report Buttons
<input checked="" type="checkbox"/>

PMS-Connection
none

Log into the MYPOS Backend and go to the property administration. Here, you can see a new feature called 'Hide Report Buttons'.

If you enable it by checking the box next to it, the buttons for printing the X- and Z-report will no longer be shown.

Nonetheless you will now be able to print all the reports in the MYPOS Backend. Go to the 'Reports' tab and at the bottom you will see a new overview of the latest Z-reports and information about the printing status.



The screenshot shows the Z-Report overview in the MYPOS Backend. It includes a table of report numbers, start/end times, and printing status, along with a 'Z-Report' button.

Report number	Start	End	Printed	Choice
45	03/27/2017 15:03	03/30/2017 14:37	<input checked="" type="checkbox"/>	Z-Report
44	03/27/2017 13:29	03/27/2017 15:03	<input checked="" type="checkbox"/>	Z-Report
43	03/21/2017 15:06	03/27/2017 13:29	<input checked="" type="checkbox"/>	Z-Report
42	03/20/2017 13:53	03/21/2017 15:06	<input checked="" type="checkbox"/>	Z-Report
41	03/06/2017 09:57	03/20/2017 13:53	<input checked="" type="checkbox"/>	Z-Report

Please note: Because of the legal necessity of printing daily cash point reports, it is important that you inform us before enabling this feature of hiding the report buttons, so we can set up the automatic generation of the Z-report for you on the server (Cronjob).